

Who is eligible to apply?

Use the below chart to determine if you are eligible to apply.

CHOOSE THE SCENARIO THAT DESCRIBES YOUR SITUATION			
Scenario 1:	Scenario 2:	Scenario 3:	Scenario 4:
Have Not Passed the CIA Part 1 Exam Previously	Passed the CIA Part 1 Exam Previously, less than 24 months ago	Passed the CIA Part 1 Exam Previously, more than 24 months ago	Hold the Certified Internal Auditor (CIA) or Certification in Risk Management Assurance (CRMA)
You are eligible to participate in the Internal Audit Practitioner Program.		You are not eligible to participate.	
Step 1: Complete the Internal Audit Practitioner Application form and submit fee (refer to the Pricing Structure web page for fees).	Step 1: Complete the Internal Audit Practitioner application form. The application fee (refer to the Pricing Structure web page for fees) is reduced for candidates who previously passed the CIA Part 1 exam.	<p>Individuals that hold the CIA or the CRMA are not eligible for the Internal Audit Practitioner.</p> <p>Individuals that have passed the CIA Part 1 exam more than 24 months ago are not eligible for the Internal Audit Practitioner.</p>	
Step 2: Submit required supporting documentation.			
Step 3: Once your application is approved, submit the CIA Part 1 Exam Registration form.	Step 2: Once your application is approved your designation will be granted automatically upon completion of experience verification (Experience Verification Form).		
Step 4: Upon receipt of your authorization to test, schedule your exam appointment at a Pearson VUE test center.	Step 3: Approximately 7 – 10 days after receiving your designation you will receive email instructions on how to claim your badge. *note: paper certificates are not provided for this program.		
Step 5: Sit for your exam on your scheduled date and time.			
Step 6: As long as you meet the experience requirements (Experience Verification Form), within approximately 7 – 10 days after receiving your designation you will receive email instructions on how to claim your badge. *note: paper certificates are not provided for this program.			